



## JOB POSTING

### Field Maintenance and Lining Position

Reporting to the Club Vice President as well as the club BOD, the successful candidate will be responsible for all aspects of field maintenance and safety on all soccer pitches for our Caledon Complex, Johnson Sports Complex and Fire Hall location.

### Overview of the Position

- Approximately 20 hour work week primarily Monday to Friday but will also include work on some weekends based on weather and need for lining fields for weekend events
- Shifts will be set at approximately 4 to 6 hours per day 7:00 am to 4:00 pm
- Position begins third week of April and with a primary end date of end of August and a secondary end date of end of September, 2020
- Pay range \$15 to \$20/hour based on experience

### Job Functions/Areas of Responsibility

The following job functions and responsibilities are required but not limited too;

### Pre-Season Requirements

- Preparing fields for first lining of the season (measuring and staking all lines and circles on the field)
- Confirm with Club Administrator that paint has been ordered, and monitor regularly.
- Reline fields as needed prior to regular season to maintain lines
- Putting up all nets and staking down bottom portion of the net securely to the ground

### Regular Season Requirements

- Checking nets and repairing them on a regular basis
- Using the club lining equipment to line all fields on a weekly or as needed basis
- Completing safety checks of each field on a weekly basis and producing a report for the VP of Club
- Continually check paint stock over regular season and inform Administrator to order paint when needed
- Advise the club when lining machines are in need to be taken in for repair, club will need to transport machines to the location for where repairs are done
- Keep the Field Maintenance storage container clean and organized at all times.
- Keep the back of the snack bar where field maintenance equipment is stored cleaned and organized at all times

### Post-Season Requirements

- Continue to line and maintain 4 to 5 fields from September 1 to September 30 on a weekly basis
- Remove nets from all goals not being used, roll, tie and store in an organized manner for the winter in storage container
- Check nets on all portable nets and do repairs as needed, small nets will need to be placed in storage for the winter, at the front of the snack bar and under the pavilion
- October 1, remove remaining nets from goals, roll, tie and store in an organized manner for the winter
- Co-ordinate for the machines to maintained and prepared for winter storage
- Clean small lining machines and prepare for winter storage

### General Requirements





- General maintenance and cleaning of equipment
- Other duties as arise and assigned.

### Skills Required

- Basic understanding of math
- Dependability, commitment and dedication
- Knowledge of gas lining machines, and maintenance
- Knowledge of canned paint lining machines, and maintenance
- Attention to detail

### Qualifications

- Ability to lift heavy objects (65 pounds per lift)
- Experience maintaining and using various equipment
- Highly organized and flexible with the ability to multitask
- Able to work in all weather conditions
- Must be self-directed and able to complete projects with limited supervision

### Required

- A vehicle and driver's license to transport small canned paint lining machines to Johnston Sports Park, and Fire Hall Field to line fields and hang nets and to drop nets at end of season

Please submit cover letter and resume to: [info@caledonsoccer.com](mailto:info@caledonsoccer.com)

